

MCA Member

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DUTY STATEMENT

MCA MEMBER

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Title:	General Member	Elected date:	July Every Year
Length of term:	One Year	Reports to:	Executive Committee
Salary/Remuneration:	Volunteer	Last revision date:	12 October 2021
Key Performance Indicators:	Attendance/Tasks	Prepared by:	Brendan Coyle

SUMMARY

All members have an important role to play in the Association.

All work performed and provided to the Association including intellectual, and where not previously claimed legally by others, is irrevocably the property of the Masonry Contractors Australia.

PRIMARY RESPONSIBILITIES

- Support the Association by participating actively and constructively at General Meetings.
- Regularly attend General Meetings.
- Must remain a financial member.
- Participate in discussions and decisions of the Association.
- Support all decisions voted by the majority at the General Meetings.
- Volunteer to support Association activities as time allows.
- Keep in touch with the staff, other Committee Members and build a collegial work relationship which contributes to consensus.
- Is familiar with the Constitution and Rules.

QUALIFICATIONS AND SKILL REQUIREMENTS

1. Act honestly and in good faith.
2. Ensure the Association carries out activities in accordance with its intended purpose.
3. Act in the best interests of the Association.
4. Respects privacy and confidentiality of information obtained in the course of the operation of the Association.
5. Disclose potential conflicts as they arise.
6. Adhere to the Associations Code of Conduct and ethics.
7. Encourage new ideas and a good listener.

TIME COMMITMENT REQUIRED

1. Attend General Meetings monthly.
2. Interact and follow MCA & Facebook sites.
3. Support and/or attend Annual Awards Dinner.